

FAREHAM BOROUGH COUNCIL/HAMPSHIRE COUNTY COUNCIL

Minutes of the Fareham Museum Joint Management Committee

*Minutes of a meeting held on 12 January 2009
at Westbury Manor, Fareham*

PRESENT: Councillor Mrs C L A Hockley (Fareham)
(Chairman)

Councillor J V Bryant (Hampshire)
(Vice-Chairman)

Councillors: D C S Swanbrow (Fareham)

Other representatives: Councillor M F Godrich and Mrs B Clapperton (Friends of
Fareham Museum)

1. APPOINTMENT OF CHAIRMAN

RESOLVED that Councillor Mrs C L A Hockley (Fareham), be appointed Chairman of the Joint Management Committee for the coming year.

2. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor R H Price, JP.

3. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED that Councillor J V Bryant (Hampshire), be appointed Vice-Chairman of the Joint Management Committee for the coming year.

4. MINUTES

RESOLVED that the minutes of the meeting of the Joint Management Committee held on 15 September 2008 be confirmed and signed as a correct record ([fm-080915-m](#)).

5. WESTBURY MANOR MUSEUM - PROGRESS AND DEVELOPMENT REPORT

The Joint Management Committee considered a report by Thomas de Wit, Community Curator providing a progress report on the general progress and performance of the Museum including a summary on the education service by the Education Officer (copy of report [fm-090112-progress report](#) appended to signed minutes).

(a) Events Programme

It was reported that since the last meeting of the Committee the Museum had held numerous events, as listed below.

- Fareham Family History Day
- Indigo Dying Workshop
- Brand Me T-Shirt Workshop
- Baby and Toddler Sessions
- Meet Val & Gumdrop

All had proved to be a great success throughout October – December, particularly as the objective to reach children, young families and teenagers had been achieved and the Museum was continuing to gain the interest of a wider audience that had previously been hard to reach.

Forthcoming events at Westbury Manor Museum over the coming months included:-

- 1970s Car Show
- Love Bug Card Making Workshop
- National Science and Engineering Week
- The Lost Archives
- Fareham Photograph History Day
- Treasure Hunter's Hieroglyphics Mystery Trail and Explorers Activities
- Fabric Fashions Craft Workshop

(b) Exhibitions - Past, Present and Future

Since the last meeting of the Committee it was noted that two exhibitions had taken place:-

- Dressed 2 Express - aimed at a teenage audience the exhibit includes looking at how clothing has been used since the 1940s for young

people to express themselves and what it can reveal about out the person.

- Magic in the Nursery (Children's Illustrations by Walter Crane and Randolph Caldecott - founding fathers of children's picture books) - aimed at young and old alike. Vintage children's annuals dating back to the 1920s were displayed in the pride of place case for this exhibit. Councillor Price, JP had loaned the Curator a rare classic pop up book which had been displayed throughout the exhibition.

It was reported that well-known artist and illustrator Val Biro had worked with visitors at this exhibition and a favourable article regarding this event had been published in The News.

Forthcoming Exhibitions include:-

- The 70's...The decade that taste forgot
- Raiders of the Lost Archives – The Lost Photographs of Fareham
- Fabric of a Nation

(c) Pride of Place

It was noted that the Pride of Place was currently displaying old children's books, toys and annuals to accompany the 'Magic in the Nursery' exhibition that had recently taken place. It was noted that the next display would be a 4ft modal of the Spinnaker Tower made from matchsticks by a local man.

(d) Visitor Figures

It was reported that visits to the end of November at **30,807**, the number of visits has exceeded previous years since 2004. Tables of visitor numbers and a breakdown of visitor figures across the Museum service are shown below:-

Westbury Manor Museum Visitor Figures 2003 -2008

	2003	2004	2005	2006	2007	2008
January	2192	2183	1729	CLOSED	2858	2374
February	3291	2848	2936	1990	2557	3499
March	2182	2164	2342	1850	2511	1943
April	2551	2268	2423	2396	2173	3222
May	2833	2926	2153	2690	2546	2782
June	4015	3523	2448	2470	2887	2671
July	2992	2926	3126	2576	2574	2654
August	2612	3534	3090	3632	3171	3437
September	2351	3549	1601	3174	2553	2813
October	3132	3537	949	3219	3019	2921
November	2765	2851	CLOSED	2459	2546	2491
Total visits to November:	30,916	32,309	22,797	26,456	29,395	30,807
December	2144	2017	CLOSED	2079	2134	Not yet available
Total	33,060	34,326	22,797	28,535	31,529	

(e) Summary of Education Activities at Westbury Manor Museum

The Community Curator reported on the achievements of the Education Officer since the appointment was made and the involvement and interests of infant and junior schools, special schools, scouts and guides groups etc in the facilities available through the service. It was noted that members of the Committee were impressed with the relationships forged and the enthusiasm and commitment shown by both the Education Officer and the Community Curator.

6. REVENUE BUDGET 2009/10

The Joint Management Committee considered a report by the Head of Hampshire Museums and Archives Service on the 2009/10 revenue budget (copy of report [fm-090112-budget report](#) circulated with agenda and appended to signed minutes). The report was presented by Ian Douch, Operations Manager (Hampshire Museums and Archives Services).

RESOLVED:-

- (a) that the budget required to maintain the current levels of service be noted and approved; and
- (b) that the constituent authorities to be notified of the recommended contributions.

7. SERVICE PLAN FOR 2009/10

The Committee considered a report by the Community Curator which provided a draft of the Westbury Manor Museum Service Plan for 2009/10 (copy of the report – [fm-090112-service plan 09-10](#) circulated with agenda and appended to signed minutes). It was noted that the themes for development in 2009/10 are as follows:-

- Collections
- Access and outreach
- Learning and Community Resources
- Temporary Exhibitions
- Interpretation
- Visitor Services, Marketing and Consultation
- Workforce

The Committee considered the report at length. Some of the key actions outlined in the Service Plan and discussed in more detail at the meeting were:-

RESOLVED that the draft Service Plan for 2009/10 be received and noted;

8. CONTRIBUTION OF THE MUSEUM SERVICE

The Committee considered a report by the Community Curator regarding contribution of value that the Museum service provides to Fareham and the

surrounding area (copy of the report – [fm-090112-contribution report](#) circulated with agenda and appended to signed minutes).

RESOLVED:-

- (a) that the Community Curator be thanked for his hard work and commitment to the Museum; and
- (b) that the information contained within the report be received and noted.

9. DATE OF NEXT MEETING

RESOLVED that the date of the next meeting of the Fareham Museum Joint Management Committee will be held on Wednesday, 25 March 2009 at 10am in Westbury Manor Museum.

*(The meeting started at 10.00am
and ended at 10.55am)*